

Fees Policy

2017-2018

2017- 2018

THE FEES ARE FULLY INCLUSIVE (EXCLUDING ARABIC BOOKS, SCHOOL UNIFORM AND BAGS, AND COMPULSORY CURRICULUM TRIPS. THERE ARE NO ADDITIONAL COMPULSORY EXTRAS.

Harrow
Primary
School



Terms and Conditions for Fees

These terms and conditions form the basis of a legally binding contract between the Parents and the School for the provision of educational services. This contract was made at the School and is governed exclusively by the law of England and Wales. In the event of a dispute, the parties submit to the exclusive jurisdiction of the Courts of England and Wales.

These Terms and Conditions are intended to promote the education and welfare of pupils and the stability, forward-planning, proper resourcing and development of the School. Reasonable changes may be made to these Terms and Conditions, the fees list and the conditions of award (if applicable) from time to time to reflect changes in practice at the School. The Trustees reserve the right to amend the fees as and when necessary. This will normally take place annually and parents will normally be given a term's notice of any such amendments.

FEES POLICY:

- All fees are payable one term in advance. The Trustees reserve the right to exclude a child from the school unless the previous term's fees have been paid in full. Please refer to the Fee Schedule. Payments can be made via BACS transfer or by cash directly to the School Finance Office located at 82 Gayton Road, Harrow HA1 2LS.
- Parents in difficulty with fees need to speak to the Headteacher at the earliest possible stage. We are happy to discuss the possibility of alternative arrangements with parents in genuine financial difficulty.
- A late fee of £50.00 will be levied for each late payment; in the case of consistently late payment of fees, we reserve the right to refuse admission. In each case, a warning letter advising of the late fee/loss of place will be issued to the Parent beforehand.
- In exceptional circumstances, means tested bursaries may be given to children. Parents are invited to make further enquiries with the Headteacher.
- We plan our staffing levels and set our budget well in advance. In order to operate, we therefore need notice of changes to numbers of children and thus our income. One whole term's written notice is required of a child leaving the School otherwise fees in lieu of notice will be charged. The written notice needs to be received by the Headteacher either in person or signed for by the School Secretary. It is expected that parents consult with the Headteacher before withdrawing a child.
- No refund is made for sickness or absence from the School.
- All fees must be paid the month before the end of the academic year.

The final decision on fees rests with the Schools Fees Panel which meets half-termly to review all student applications and fees appeals e.g. means tested. Parents are requested not to petition any staff member for fee reductions.

FEE SCHEDULE

Annual Fees £3,300 per annum or £1,100 per term

N.B. There is a non-returnable one-off initial registration fee of £100.00 for new students only; no charge is made for the Student Assessment Test taken upon entry.